



Seeking One Year Reduced Full-Time (1200 hrs) Changebuilder Community Engagement Coordinator

AmeriCorps One Year Full-Time (1200 hours) Position at Mentor Newark.

Tentative Start date: September 28, 2021.

***Changebuilders Program is a Collaboration between
New Jersey Campus Compact and Mentor Newark.***

Please note that this is a full time, [AmeriCorps](#) service term position. AmeriCorps consists of local, regional, and national organizations who are committed to using national service members to address critical community needs in education, public safety, health, and the environment. This position therefore falls under the Federal Agency, the Corporation for National Community Service, that works to eliminate poverty in partnership with state of New Jersey. It will require initiative, drive and a passion to affect change in low income communities by serving those in need. Through their service, AmeriCorps members gain valuable skills, along with quantifiable professional and educational benefits, and the experience has a lasting impact on the members and the communities they serve. Also, in return for their service, members will receive a modest living allowance, health benefits, and the option of receiving a Segal AmeriCorps Education Award or post-service stipend. Read more about how to join AmeriCorps [here](#).

New Jersey Campus Compact (NJ Campus Compact– a 501c3 nonprofit) is a presidents' higher education coalition that supports community prosperity through commitment and access to civic engagement initiatives. *Changebuilders* is the flagship program and represents a massive statewide partnership with AmeriCorps, the New Jersey Commission on Volunteerism, students and other NJ higher education institutions, expert practitioners from each campus, New Jersey's businesses and industries, and numerous community partners.

Mentor Newark We are seeking a qualified candidate to work with Thomas Owens Executive Director of Mentor Newark. Partnering with the Newark Board of Education, we hope to create quality mentoring opportunities for students in the city of Newark and lead the creation of a self-sustaining mentoring culture in all of NBOE schools- an amazing opportunity for a dedicated candidate who is committed to New Jersey's promising future. The candidate will build the capacity of local youth mentoring organizations.

Position Title: AmeriCorps Member Serving as Mentoring Connect Coordinator

Position Supervised by: Thomas Owens, Executive Director of mentor Newark

Program Managed by: New Jersey Campus Compact

Position Funded by: New Jersey Campus Compact & AmeriCorps

Duties and Responsibilities:



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- Carry out the annual plan of programs, practices and initiatives focused on the region's nonprofit agencies, government offices, public schools, and other community and neighborhood organizations
 - Recruit mentors inclusive of all identities, ethnicities, races, religions, or socioeconomic backgrounds
 - Research the full array of programs and practices made available through the NJ Campus Compact network as well as Mentoring (name organization) network
 - Improve and implement guidelines for district mentoring coordinators to serve within the Newark public schools
 - Empower mentors to create innovative ways of telling their stories of mentorship and student success stories
 - Prepare mentors to represent themselves and the organization professionally; coordinating mentors' scheduled volunteer hours; tracking their perfect time-keeping and actions while mentoring at the schools.
 - Build relationships with local schools in Newark and the Newark board of education to ensure mentor and mentee success.
 - Work to develop opportunities to recognize mentors and community partners for their work; help to nominate one student finalist for the
 - Promote the annual Engage-NJ conference, as well as the Student Opportunity Fair, with NJ Campus Compact to mentors and community partners
 - Work with your supervisor to maintain program compliance; Track all relevant program data and compile these monthly and quarterly for New Jersey Campus Compact (NJCC)
 - Develop presentations about the *Changebuilders* program and help make presentations to the local community, partners in the region, funders, and others based on opportunity
 - As part of a statewide cohort of Coordinators under NJ Campus Compact, help to build your peer-network, facilitate trainings that feature coordinators' own skills and achievements
 - Comply with Mentor Newark and Newark Board of education's rules and regulations governing community engagement activities
 - Improve the capacity of the program from the previous year; and use the year to build your professional network; actively consider and prepare for your role as a Campus Compact alum following your year of service

Qualifications and Experience:

New Jersey Campus Compact strives to attract and retain a diverse and talented staff who will contribute to the organization's and our partners' goals, mission and vision. We encourage individuals of any identity, ethnicity, race, religion, or socioeconomic background to apply.

New Jersey Campus Compact is committed to providing equal employment opportunities to qualified individuals and does not discriminate on the basis of race, color, ethnicity, religion, sex, gender, gender identity and expression, sexual orientation, national origin, disability, age, height, weight, marital status, veteran status, pregnancy, parental status, genetic information or characteristics (or those of a family member) or any other basis prohibited by law.

Specific qualifications and experience include:



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- An Associate's or Bachelor's Degree (or pending undergraduate graduation this semester) is preferred, however, some college combined with work experience may substitute for a degree
 - 2+ years' experience with community engagement and/or non-profit organization work, as a student or a professional
 - Candidates must have a demonstrated experience with coordinating events and programs, working with community agencies in a voluntary capacity, and excellence in working with people of different identities, races, ethnicities, and backgrounds
 - Must be able to drive college vehicles to transport self and at times others to partner locations

Required Training:

- New Jersey Campus Compact (NJCC) 3-5 day orientation in early September for all coordinators from across the state; includes one day orientation with supervisors
- 1-week orientation at University
- Monthly NJCC-directed trainings on running various community engagement initiatives, sharing best practices, networking and career-building relationships

Compensation:

Living Allowance: \$10,700

Segal Education Award: A pell grant equivalent of \$4,440 only upon successful completion of the total hours' term of service; Which can be doubled to *\$8,880 representing an AmeriCorps Segal Education Award AND an award match if accepted to an [award-matching schools in New Jersey](#) (at non-matching schools the award is therefore \$4,440); the award can be applied to a subsequent year's tuition.

Benefits: Health Benefits (if needed), Childcare Benefits (if eligible), Loan Forbearance and Interest Accrual Benefits (if eligible)

To apply, please register and create an application within the CNCS application portal, My AmeriCorps at <https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=106593>. In addition, please send a letter of interest, resume, and list three references by September 18, 2021 to: Sarahdjie@njcampuscompact.org.